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|  **Attending:** |  |  |  **Absent:**  |
| **Aaron Smith** | **Executive Director** | **SSRECC** |  |
| **Johnathan Gordon** | **Deputy Director** | **SSRECC** |  |
| **Chris Senior** | **Town Manager** | **Cohasset** |  |
| **Tom Mayo (Chairman)** | **Town Administrator** | **Hingham** |  |
| Jennifer Constable | Town Manager | Hull | X |
| Stacia Callahan | Asst. Town Manager | Hull | X |
| **Darleen Sullivan** | **Town Administrator** | **Norwell** |  |
| William Quigley | Police Chief | Cohasset | X |
| Greg Lennon | Lieutenant  | Cohasset | X  |
| **John Dockray** | **Fire Chief** | **Cohasset** |  |
| John Hernan  | Asst Chief | Cohasset | X |
| David Jones | Police Chief | Hingham | X |
| **Ryan O’Shea** | **Deputy Police Chief** | **Hingham** |  |
| David Petitti | Deputy Police Chief | Hingham | X |
| **Steve Murphy** | **Fire Chief** | **Hingham** |  |
| Louis LaChance  | Deputy Fire Chief | Hingham | X |
| John Dunn | Police Chief | Hull | X |
| **Neil Reilly** | **Deputy Police Chief** | **Hull** |  |
| Steve Glavin | Lieutenant | Hull | X |
| Chris Russo | Fire Chief | Hull | X |
| William Frazier | Deputy Fire Chief | Hull | X |
| **Edward Lee** | **Police Chief** | **Norwell** |  |
| John McDevitt | Deputy Police Chief | Norwell | X |
| **Dave Kean** | **Fire Chief** | **Norwell** |  |
|  **William Milne** | **Deputy Fire Chief** | **Norwell** |  |
|  |  |  |  |

Call to Order: The meeting was called to order at 10:13 am by T/A Mayo.

Agenda:

* Approval of Meeting Minutes: Request for a motion made by T/A Mayo, made by T/M Senior 2nd by T/A Sullivan to approve February 14, 2025, meeting minutes. Voted unanimous.
* **Financial**:
* Aaron advised the group J. Gordon has transferred access to the COPS Federal Grant to Aaron. Aaron also advised the group that the federal order from DOGE pausing grants does not affect the public safety grants. Aaron is working on making purchases from the 963K grant. He is also working with MA State 911 for an extension on the development grant. They are working with us on the modification. Aaron has asked for some of the radio items listed on the FY26 grant to be moved to the current development grant if they will allow it. T/A Mayo asked if we can get item ordered from the federal COPS grant that are needed for the CAD project. T/A Mayo also asked if we have a Technology Committee. Aaron stated yes and that the committee meets monthly. Chief Dockray explained the content of the tech meetings to the board. Aaron also added that Hexagon has been slow to start phase 2. There is a kickoff meeting scheduled for the 29th of March. Aaron will place the DOJ COPS grant order today.

* **Technology:**
	+ **Audio Recorder:** Aaron requested therelease of 27K from the Capital Fund for the Equature Recording System. This is the same company we are using today; this software records all telephone & radio traffic here at SSRECC. State 911 is now limiting the use of their recording system effective Jan 2026. T/A Mayo made a motion to issue the funds 2nd by T/M Senior, passed unanimously.

* + **First Due Update:** Chief Murphy explained to the board the First Due project will be ongoing for the next few months. There are multiple modules that need to be completed, and the towns are working at their own pace. Hingham & Hull are live at this time with Cohasset & Norwell due to go live in the next month or so.
	+ **Hexagon Update** J. Gordon advised the group that we have begun the behind the scenes work in preparation for the kickoff at the end of this month. Once started the project should take between 12 to 18 months to complete.
	+ **APCO Intellicomm:** This is the software the staff uses as guide cards for medical emergencies, serious police incidents and fire incidents. APCO will allow us to install the software on our admin computers so the staff can start to get familiar with it before adding it to Hexagon where it will be integrated into the CAD system.
* **Personnel:**
* Aaron wanted to congratulate dispatcher Crystal Mattia who just graduated from the 5-week State 911 dispatch academy. She will be assigned the 4-12 shift for her training. We currently have 3 other trainees in various stages of training that should be complete just before summer.
* **Operations:**
* **SRC Director / Deputy** Aaron stated operations are going well. We are in the process of promoting 2 supervisors and 1 operations supervisor. J. Gordon stated again that the COPS Federal Grant access has been transferred to Aaron and as said earlier he continues to work an the pre kickoff of Hexagon.
* **Facility:**
	+ **Cohasset Public Safety Building Update:** Continues to be work in progress, designs have been completed, and they are working on getting bids
	+ **Hingham Public Safety Building Update:** Work is moving along, T/A Mayo asked if we could use the new EOC as a meeting space for board meetings.
	+ **Hull Public Safety Building Update:** T/M Constable has finished the RFQ for the feasibility study.
	+ **Norwell Public Safety Building Update:** Norwell FD’s sign blew away in the wind a few days ago.
* **New Business**
* T/A Mayo would like the board to go on a field trip to all of the SSRECC radio site locations sometime soon.
* **Adjournment:**
* The next regular meeting will be on April 8, 2025, at 10:00 am at Hingham Fire HQ.
* T/A Mayo asked for a motion to adjourn the meeting, motion made by T/A Sullivan 2nd by T/M Senior. The vote was unanimous at 10:52 am. T/A Mayo then called an executive session to conduct strategy. sessions in preparation for negotiations with nonunion personnel and the board would not be returning.